

Date: 26 March 2009

TO: All Members of the Executive
FOR ATTENDANCE

TO: All Other Members of the Council
FOR INFORMATION

Dear Sir/Madam

Your attendance is requested at a meeting of the **EXECUTIVE** to be held in the **GUILDHALL, ABINGDON** on **Friday, 3rd April, 2009** at **2.30 pm**.

Yours faithfully



Margaret Reed
Head of Legal and Democratic Services

Members are reminded of the provisions contained in the Code of Conduct adopted on 30 September 2007 and Standing Order 34 regarding the declaration of Personal and Prejudicial Interests.

A G E N D A

A large print version of this agenda is available. Any background papers referred to may be inspected by prior arrangement. Contact Steve Culliford, Democratic Services Officer on telephone number (01235) 540307; e-mail: steve.culliford@whitehorsedc.gov.uk.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Officer know beforehand and he will do his very best to meet your requirements.

Open to the Public including the Press

Map and Vision

(Page 5)

A map showing the location of the venue for this meeting is attached.

The Council's Vision is to build and safeguard a fair, open and compassionate community.

STANDING ITEMS

1. Apologies for Absence

To receive apologies for absence.

2. Minutes

To adopt and sign as a correct record the minutes of the meeting of the Executive held on 6 February 2009, (previously circulated).

3. Declarations of Interest

To receive any declarations of Personal or Personal and Prejudicial Interests in respect of items on the agenda for this meeting.

Any Member with a personal interest or a personal and prejudicial interest in accordance with the provisions of the Code of Conduct, in any matter to be considered at a meeting, must declare the existence and nature of that interest as soon as the interest becomes apparent in accordance with the provisions of the Code.

When a Member declares a personal and prejudicial interest he shall also state if he has a dispensation from the Standards Committee entitling him/her to speak, or speak and vote on the matter concerned.

Where any Member has declared a personal and prejudicial interest he shall withdraw from the room while the matter is under consideration unless

- (a) his/her disability to speak, or speak and vote on the matter has been removed by a dispensation granted by the Standards Committee, or
- (b) members of the public are allowed to make representations, give evidence or answer questions about the matter by statutory right or otherwise. If that is the case, the Member can also attend the meeting for that purpose. However, the Member must immediately leave the room once he/she has finished; or when the meeting decides he/she has finished whichever is the earlier and in any event the Member must leave the room for the duration of the debate on the item in which he/she has a personal and prejudicial interest.

4. Urgent Business and Chair's Announcements

To receive notification of any matters which the Chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the Chair.

5. **Statements and Petitions from the Public Under Standing Order 32**

Any statements and/or petitions from the public under Standing Order 32 will be made or presented at the meeting.

6. **Questions from the Public Under Standing Order 32**

Any questions from members of the public under Standing Order 32 will be asked at the meeting.

7. **Financial Monitoring**

(Pages 6 - 7)

Appended to the agenda is a schedule of requests for virements and permanent budget adjustments. Some of these have been approved under delegated authority by the Strategic Director; others require the Executive's approval.

Recommendation

that the virements and permanent budget adjustments set out in the agenda report be approved.

KEY DECISIONS

None

OTHER MATTERS

8. **Community Grants**

(Pages 8 - 21)

To receive and consider report 183/08 of the Head of Corporate Strategy

9. **Options for a Shared Calendar and Email System**

(Pages 22 - 26)

To receive and consider report 184/08 of the Head of HR, IT & Customer Services.

10. **Housing Allocations Policy- implementation of sub-regional choice-based lettings scheme**

(Pages 27 - 31)

To receive and consider report 181/08 of the Head of Health and Housing.

11. **Revenue Budget Carry Forwards Requests 2008/09**

(Pages 32 – 36)

To receive and consider report 182 /08 of the Joint Head of Finance.

12. **Property Investment**

(Pages 37 - 39)

To receive and consider report 185/08 of the Strategic Director.

13. **Exception to Standing Orders for a Joint Housing Viability Study**

(Pages 40 - 41)

To receive and consider report 186/08 of the Head of Planning.

14. **Exclusion of the Public, including the press**

The Chair to move that in accordance with Section 100 (A) (4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information as defined in Section 100 (I) and Part 1 of Schedule 12A to the Act as amended when the following item is considered:

Item 14 – Appendices to Report 185/08 Property Investment

(category 3 – information relating to the financial or business affairs of any particular person (including the authority holding that information))

EXEMPT INFORMATION UNDER SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972

15. **Property Investment**

(Pages 42 - 43)

The attached are the confidential appendices relating to report 185/08 which appears elsewhere on the agenda.